

SAC Minutes Waverley Memorial Elementary School

September 12, 2024

Discussion Items	Minutes
<p><b>Call to order</b>  <b>Members Present:</b> Karla Wolfe, Jennifer van der Weegen, Krista Morris MacDonald, Sarah Khan, Connor MacEachern, Debbie Day, Natalie MacLellan</p>	<p><b>Regrets:</b> Pat Healey, Shannon Keizer   <b>Guests:</b> Erica Fisher</p>
<p><b>Approval of agenda</b></p>	<p>n/a</p>
<p><b>Approval of meeting minutes</b></p>	<p>n/a</p>
<p><b>Business arising from the meeting minutes</b></p>	<p>n/a</p>
<p><b>Principal's Report</b></p>	<ul style="list-style-type: none"> <li>• We've had a great start to the year</li> <li>• Enrollment is currently 275.</li> <li>• Classrooms Configuration update:            New staff members names are highlighted           <ul style="list-style-type: none"> <li>○ PPH - 19 Ms. Sidney and Ms Nikki</li> <li>○ PPM - 21 Ms. Jessie , Ms, Katie and Ms. Olivia</li> <li>○ Primary - Ms. Bell and Mrs. Brien</li> <li>○ P/1 - Mrs. Dowding</li> <li>○ One - Mrs. Johnson</li> <li>○ One/Two - Mrs Kelly</li> <li>○ Two - Ms. Day</li> <li>○ Three - Ms. Bailey</li> <li>○ Three/Four - Mrs. Hillier</li> <li>○ Four - Mrs. Rigby</li> <li>○ Four/Five - Mr. Smith</li> <li>○ Five - Mrs. van der Weegen and Mrs. Miller</li> <li>○ Music - Ms. Smeltzer</li> <li>○ Phys. Ed - Mr. James</li> <li>○ Core French - Mme Jacobson</li> <li>○ ELST (Elementary Literacy Support - Mrs. Wadden</li> <li>○ Learning Centre - Mrs. MacLellan</li> <li>○ Recource - Mrs. Gouthro</li> <li>○ Prep relief for P-3 teachers - Ms. Latimer</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ We have 4 Educational Program Assistants supporting our students this year, Ms Nada, Ms, Stephanie, Ms. Carolyn and Ms. Heather</li> <li>○ Our Counselor position remains unfilled at this time. We continue to post looking for qualified counselors. there is a class graduating in December, so we hope to maybe have a counselor for the new year.</li> </ul> <ul style="list-style-type: none"> <li>● The Provincial School Lunch program will launch in October (Date TBA). We had a look at the website <a href="https://nslunch.ca/">https://nslunch.ca/</a> and sample menu. Our cafeteria will still be run by Chartwells and will open next week. Families will continue to order on the Chartwell’s site until the new ordering platform launches. The cafeteria is going to start out following the new menu right away. There will be 2 lunch choices each day - and one will be vegetarian</li> <li>● At our next meeting we will look at the Student Success Survey (Well-Being) results from last spring. If the Grade 3 assessment results are in we will review those as well. We will have also have had our first Student Success Planning Grade level meetings by the next meeting and will discuss our current short cycle plans at that time.</li> </ul>
<p>Confirm Membership 2024-2025 SAC</p>	<ul style="list-style-type: none"> <li>● Principal – Karla Wolfe</li> <li>● Chair – Krista Morris MacDonald</li> <li>● Secretary – Shannon Keizer (confirm at next meeting)</li> <li>● Parent Member – Connor MacEachern</li> <li>● Parent Member – Sarah Khan</li> <li>● Staff Member – Debbie Day</li> <li>● Staff Member – Natalie MacLellan</li> <li>● Staff Member – Jennifer van der Weegen (VP)</li> <li>● Community Member – Pat Healey</li> <li>● Community Member – Vacant</li> <li>● Community Member: Vacant</li> </ul> <p>Sarah and or Krista will post of the Facebook parent group that we are looking for community members. Karla will add it to the next school</p>

	communication going home to all families.
<b>Special reports and/or presentations</b>	<ul style="list-style-type: none"> <li>School Performance Updates: December 17 - P-2 Holiday concert with a performance by our 3-5 choir May 6, 2024 - School Musical Performance for interested students in grades 3-5.</li> </ul>
Confirm meetings for this year:	<ul style="list-style-type: none"> <li>SAC has to meet 6 times a year. The following dates are scheduled for SAC to meet (@7:00pm), allowing for cancellations due to weather etc.: September 12 October 17 November 14 January 9 February 6 April 10 Wrap up / celebration in late May</li> </ul>
<b>Open Table Discussion</b>	<p>The outdoor classroom benches in the back of the school have unfortunately been misused by after school and summer visitors. They are getting pretty rickety and will need to be disposed of this year. The school will put in a work order to have them removed.</p> <p>We do have small picnic tables that we are using in different areas for our Pre-Primary students. These seem to still be in good condition.</p>
<b>Next Meeting:</b>	<ul style="list-style-type: none"> <li><b>Thursday, October 17, 2024</b> <b>Review By-Laws / SAC responsibilities</b></li> </ul>
<b>Adjournment</b>	